



UTTAR HARYANA BIJLI VITRAN NIGAM LIMITED
(A Power Distribution & Retail Supply Utility, Govt. of Haryana)
O/o CE/Admn. (GA Section), UHBVNL, Panchkula.
Corp. Office: C-16, Vidyut Sadan, Sector-6, Panchkula, Haryana
Ph. No. 0172-2524180, 172-2524132, Fax-0172-2524119
E-mail: usga@uhbvn.org.in, Web Site: www.uhbvn.org.in
CIN: U40109HR1999SGC034166

Email

To

1. Chief Engineer/PD&C, UHBVNL, Panchkula.
2. Chief Engineer/SO, UHBVNL, Panchkula.
3. Company Secretary, UHBVNL, Panchkula.
4. Chief Technology Officer, UHBVNL, Panchkula.
5. SE/Monitoring, UHBVNL, Panchkula.
6. Dy. Secretary (Technical/Projects), UHBVNL, Panchkula.
7. Under Secretary (HR-I, HR-II & HR-III), UHBVNL, Panchkula.


Memo No. Ch-161/UH/GA-957/Cadre

Dated: -28.04.2021

Subject: - Preventive measures against spread of Corona-2nd Wave.

Due to spreading of Corona cases in the State it has been decided to sanitize Vidyut Sadan Building, Sector-6, Panchkula for 3-4 days from Thursday i.e. 29.04.2021 after office hours and will be completely locked upto 02.05.2021. The complete sanitization of the building will be done and no entry of any officer/official will be allowed during the sanitization period. The working in the offices in Vidyut Sadan will resume on 03.05.2021.

This issues with the approval of Managing Director, UHBVNL, Panchkula.



**Under Secretary/GA,
for CE/Admn., UHBVNL, Panchkula.
(usga@uhbvn.org.in)**

Dated: -28.04.2021

Endst. No.Ch-161/UH/GA-957/Cadre

Copy of the above is forwarded to the following: -

1. Dy. Secretary/Projects, UHBVNL, Panchkula. He is requested to look after the process for sanitization of the building and make all the necessary arrangements for the same.
2. Public Relation Officer, UHBVNL, Panchkula. He is requested to inform the media about the same.


**Under Secretary/GA,
for CE/Admn., UHBVNL, Panchkula.
(usga@uhbvn.org.in)**

Dated: -28.04.2021

Endst. No.Ch-161/UH/GA-957/Cadre

Copy of the above is forwarded to the following for information: -

1. Director/Vigilance, HPUs, Panchkula.
2. All CEs/SEs in UHBVNL to ensure proper sanitization of work place, offices, sub-station in continuation to this office Memo No. Ch-149/UH/GA-957/Cadre dated 23.04.2021, so as to ensure that proper preventive measures are strictly followed.
3. All SEs/XENs/SDOs in UHBVNL. The Managing, Director, UHBVNL, Panchkula has directed that all officers from SDO to SE shall be on field visit conducting site inspection, review of works on ground and shall be available for working from home as per requirements of the Nigam.
4. LR, HPUs, Panchkula.
5. Chief Financial Officer, UHBVNL, Panchkula.
6. CAO/FA (Hqrs.)/FA&CAO(MM)/CA in UHBVNL.
7. Chairman, CGRF, UHBVNL, Kurukshetra.
8. XEN/IT, UHBVNL, Panchkula for uploading on the website of UHBVNL.


**Under Secretary/GA,
for CE/Admn., UHBVNL, Panchkula.
(usga@uhbvn.org.in)**

CC: -

1. SPS to MD, UHBVNL, Panchkula.
2. SPS/PS to Director (Operation, Projects & Finance), UHBVNL, Panchkula.
3. PA to CE/Admn., UHBVNL, Panchkula.