



UTTAR HARYANA BIJLI VITRAN NIGAM LIMITED
(A Power Distribution & Retail Supply Utility, Govt. of Haryana)
Corp .Office: C-16, Vidyut Sadan, Sector-6, Panchkula, Haryana
Ph. No. 0172-3019173-75, Fax-0172-3019121, Web Site: www.uhbvn.com

OFFICE ORDER NO. 577 / UH/HR-II/EG-III

DATED: 26-07-2016

The services of the following officers/officials are hereby placed at the disposal of Nodal Officer -cum- GM/P-II O/O CGM/MM, UHBVN, Panchkula to work in Quality Control Cell, with immediate effect, on public interest:-

1. Sh. Sanjeev Sharma, AEE O/o CGM/PD&C, UHBVN, Panchkula.
2. Sh. Manoj, JE O/o GM/SO, UHBVN, Panchkula.
3. Sh. Sanjeev Kumar Saini, Assistant O/o GM/Admn., UHBVN, Panchkula.
4. Sh. Laxman, DEO (on contract) O/o CGM/Comml., UHBVN, Panchkula.
5. Smt. Surjeet Kaur Peon O/o CGM/MM, UHBVN, Panchkula.

The Director/Tech.I, UHBVN, Panchkula will be overall in-charge of the Quality Assurance Cell.

The above officers/officials will report to Nodal Officer -cum- GM/P-II O/O CGM/MM, UHBVN, Panchkula who will monitor/coordinate the inspections of material and works as detailed under:-

- A. Turnkey Work Orders issued by the office of CGM/PD&C, UHBVN, Panchkula.
- B. Material procured by the office of CGM/MM, UHBVN, Panchkula.
- C. Work Orders issued by the concerned SEs (OP).

The concerned offices will forward all the inspection calls to the Nodal Officer. The Nodal Officer will coordinate all the inspection calls and depute the inspection officers, for the inspections in respect of office of the CGM/PD&C, CGM/MM and Field Offices. Nodal Officer will ensure that inspections are carried out as per approved Nigam's Quality Assurance Plan and amendments made therein time to time.

The above adjustment is made only making internal arrangement and no separate creation is made.

All the above officers/officials should be relieved immediately to join their new assignment without making any back reference.

This issues with the approval of Managing Director, UHBVN, Panchkula.

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**Under Secretary/HR-II,
for M.D., UHBVN, Panchkula.**

Endst. No. Ch- 107 /UH/HR-II/EG- III

Dated: 26.07.2016

A copy of the above is forwarded to the following for information and further necessary action:-

1. CGM/MM, UHBVN, Panchkula. He is requested to provide a suitable Photostat Machine to the Quality Assurance Cell.
2. All CGMs (CEs)/ GMs (SEs) in UHBVN.
3. CFO/CAO/FA(Hqrs.)/Chief Auditor/FA&CAO(MM), UHBVNL, Panchkula.
4. Company Secretary, UHBVNL, Panchkula.
5. Dy. Secy./Technical, UHBVN, Panchkula. He is requested to provide suitable space for the Quality Assurance Cell, Furniture, Computers with Printers & other accessories and internet connections etc.
6. Dy. Secy./Projects, UHBVN, Panchkula.
7. Xen./IT, UHBVNL, Panchkula.
8. **Under Secretary/HR-I/GA, UHBVNL, Panchkula.**
9. PRO, UHBVNL, Panchkula.
10. All individuals.

26/7/16
**Under Secretary/HR-II,
for M.D., UHBVN, Panchkula.**

CC:- SPS to Chairman/MD/PS to Directors (Technical-I/II) & PA to GM/Admn., UHBVNL, Panchkula.