From
The General Manager/Commercial,
UHBVN, Panchkula.

To
All CEs/(OP)/SEs(OP) Xens/SDOs/OP,
JE(I), Incharge in UHBVN.

Memo No. Ch-
Dated:

Sub: Release of AP tubewell connections under self execution scheme.

On the basis of guidelines issued by HERC a sales circular No. U-27/2008 dated 6.8.2008 was issued, vide this office memo No.Ch-2/GM/Comml.SS-61/T&S dated 6.8.2008 explaining the guidelines for processing the application under self execution scheme. However, it has been noted that in case of AP tubewell connections the option/consent is being asked from the applicant only at the time of issue of demand notice which is not in order.

It is hereby re-iterated that as and when the estimate of the work for release of connection is approved from the competent authority, the SDO(OP) or JE incharge of Sub-office, as the case may be, shall invariably send the letter along with estimate and proforma for option to the consumers for obtaining his/her consent.

The formats of letter for obtaining consent, to execute work under self execution scheme from the consumers, are enclosed as Annexure – I & II herewith. The addition guidelines to be followed for release of AP connections are enclosed as Annexure-III.

The above instructions may be read with as a part of S.C. No. U-27/2008.

The above instructions should be brought to the notice of all concerned for careful and meticulous compliance.

DA/As above

General Manager/Comml.,
UHBVN, Panchkula.