From
The General Manager/Comml.,
UHBVN, Panchkula.

To
All CE(s)/SES(OP)/Xens/SDOs/op,
JEs-I, Incharge in UHBVN.

Memo No. Ch-2/GM/Comml.SS-61/T&C
Dated: 6.8.2008

Sub: HERC regulations on duty to supply electricity on request- Self execution of works.

Para 3 & 4 of Haryana Electricity Regulatory Commission Regulation No.HERC/12/05 dated 26.7.2005 (Copy enclosed as Annexure-1) provides the detailed method on “Duty to Supply Electricity on Request” for the Distribution Licensee. Under the said Regulation the consumer may opt either for self execution of work or for carrying out the work through the licensee on paying of expenditure where the supply of electricity requires extension of distribution system. The consumer may opt any one of the alternatives.

The Nigam has decided that for self execution of the work the following guidelines will be followed:

Guidelines where extension of lines/distribution system is required.

1. On receipt of application from the consumer SDO(OP) will visit the site and prepare a detailed estimate as per HERC guidelines attached as Annexure-II.

2. A written notice will be issued to the consumer for his option i.e. whether he wants the work to be done himself or through licensee i.e. UHBVN.

3. In case the consumer opts for self execution, a written permission should be given to him along with copy of duly sanctioned estimate. An undertaking should be taken from the consumer that he will comply with the following conditions:
   i) The material arranged by him will be as per Nigam’s specifications.
   ii) The work will be got done through contractor duly approved by the CEI to Govt. of Haryana.
   iii) The applicant/consumer will deposit 1.5% of the estimated cost of work as inspection charges.
   iv) He will deposit the inspection fee of CEI and also get clearance from his office at his own.

SDO(OP) will provide the applicant with Nigam’s specifications for procuring material from the firms/approved outlets. List of firms/approved outlets is attached herewith as Annexure-III.

4. The material so arranged by the applicant shall be inspected by the XEN(OP) as per specifications at firm’s premises.

5. The completed work shall be inspected by the XEN(OP) before its commissioning.

6. On receipt of clearance from the CEI/XEN(OP), the SDO(OP) will issue SCO within 7 days and release the connection within 15 days from the date of intimation.

7. The consumer opting for self execution of work shall be exempted from levy of development charges.

8. Service connection charges deposited by the applicant of other categories may be refunded/adjusted in case the applicant comes forward for self execution of work.
9. The above instructions shall be applicable for all categories of consumers including AP tubewell consumer.

Additional guidelines for AP consumers.

(A) The AP consumer who opts for self execution of the work will have to follow the additional guidelines as under:

1. The AP consumer who have already deposited the money under Sales Circular No.77/2001 but have not been given connection so far, are also eligible for self execution of work.

2. In case the consumer opts for self execution of the work, the non-refundable amount of Rs.7000/- per span of HT/LT line shall be refunded on receipt of option.

3. Over riding priority shall be given for releasing connection in chronological order on the basis of date and time of option received. A separate seniority list shall be maintained for such connections.

4. All procedures prescribed above shall also be followed.

5. After energisation of the new electrical system this will become the property of the Nigam and an undertaking in this regard shall be taken from the consumer.

6. If an applicant brings his own distribution transformer along with other complete material for self execution of work, then Rs.20,000/- deposited by him as per S.C. No.77/2001 shall be refunded to him.

7. Upkeep and maintenance of the system beyond warranty period e.g. replacement of damaged D.T. after two years, shall be carried out by the Nigam.

(B) Regularization of load declared under VDS Scheme by any category of consumers.

The regularization of load under self execution scheme shall be done keeping in view the following guidelines.

1. In case no material is required for regularization of the load this shall be done immediately.

2. In case the augmentation of the transformer/conductor/cable is required to be done then the necessary consent shall be obtained from the consumer within a weeks’ time for regularization of load under self execution scheme.

The above instructions should be brought to the notice of all concerned for careful and meticulous compliance.

This supersedes the instructions issued vide Sales Instructions No.U-44/2006 excluding Annexures I, II, III of the S.I. No.44/2006.

DA/As above. General Manager/Comm.,
UHBVN, Panchkula.