From
GM/Commercial,
UHBVN, Panchkula.

To
All CEs (OP)/SEs(OP)/XENs (OP)/SDOs(OP),
JE-I, Incharge Sub Office in UHBVN.

Memo No. Ch-43/SS-80/Loose file/P&M
Dated: 17.7.08

Subject:- Furnishing information regarding theft of electricity – institution of Award.

The Theft of Electricity is the major cause of the existing high level of commercial losses of UHBVN. From time to time, various campaigns are being launched for detection of theft of electricity to reduce the losses. Loss preventive scheme and method of distribution of incentive for the cases of theft of electricity was notified by this office vide sales circular No. U-25/2007 dated 22.3.2007.

The Nigam has now decided to make the informer scheme more attractive by increasing the %age of award/incentive.

The guidelines for operation of the scheme shall be as below:-

1) The informer under the scheme shall be required to inform about the theft at Telephone Number 01662-221527 giving details of person (s) making theft of energy along with mode of theft.

2) The informer at the time of giving information shall also give his secret code word to claim reward. The operator shall record secret code word against the complaint no. in the register maintained exclusively for this purpose and shall give a unique complaint no. to the informer. In case of email the code word sent along with email shall be recorded.

3) If theft is discovered, a minimum amount of Rs. 1000/- per case shall be given immediately to the informer on providing correct secret code word and unique complaint number and exact details of the theft he had intimated.

4) If Nigam is able to recover the assessed theft amount, 40% of the amount realized shall be given to informer on providing correct secret code word and unique complaint number.

5) 20% of the amount realized on account of final settlement of case shall be distributed as under:-
i. 12% of amount realized among the members of raiding party to be distributed equally.

ii. 4% of amount realized among team consisting of SDO, ’OP’, CA & concerned LDC equally on account of clerkage.

iii. 2% of amount realized among team consisting of Xen,’OP’, Head Clerk & Divisional Accountant equally on account of clerkage.

iv. 1% of amount realized to SE(OP) concerned.

v. 1% of amount realized to Chief Engineer (OP) concerned.

The amount of award shall be given in cash by CAO/Accounts, UHBVN, Panchkula on production of unique complaint number / secret code word.

It has been further decided that the decision of the Nigam with regard to the quantum of the reward and person to whom payable will be final. The details of informers shall not be in public domain.


Wide publicity may be given in the field, so as to make the scheme successful.

General Manager/Commercial,
UHBVN, Panchkula.